

BOARD OF DIRECTORS MEETING MINUTES

Thursday, Sept 24, 2024

Norpen Office, St. Anthony, NL

In-Person: Brad Johannessen (Chair), Ian Brenton, Gloria Barrett, Maggie Chambers, Dale Colbourne, Guy Hurley, & Dailen Fillier.

Regrets: Brendan Fitzpatrick, Jackie Randell.

1. Welcome

- a. Chair Welcomed everyone.

2. Call to Order

- a. Chair called the meeting to order 1:14PM.

3. Adoption of Agenda

- a. **Resolution 240924-1** Be it resolved that the agenda be adopted as presented.
Moved by Maggie Chambers and seconded by Ian Brenton. Carried unanimously.

4. Fire Services Update

- a. Finance Update
Maggie gave an update for Fire Services.

5. Adoption of Minutes

- a. **Resolution 240924-2** Be it resolved that the minutes from June 27, 2024, are adopted.
Moved by Maggie Chambers and seconded by Guy Hurley. Carried unanimously.

6. Business Arising

- a. No Business arising.

7. New Business

- a. Revenue and Expenses
The revenue and expenses for June were reviewed and approved.
- b. Scotiabank
The new bank account for Fire Services is in the works.
- c. Office Rental
The board decided not to move forward with moving the office to the former SABRI building.
- d. Cat Rescue
The agreement with the cat rescue group has been signed.
- e. Barry Group Port au Choix
The contractor for Barry Group that delivers waste for the plant is consistently late in

providing the office with their monthly drop off report. It was decided that a letter would be sent to them explaining that their reports must be on time, or the board may reconsider after-hours site access.

f. Sub-Region 4 Collection

The Region 4 collector has been getting verbal abuse from residents in the area. Office staff contacted the town in the question to request that they remind their residents not to verbally abuse or harass our workers. The town refused stating its our responsibility.

g. Phone Call Recording

Office staff requested that they should get a device to record incoming calls so we would have proof of harassing callers on record.

Resolution 240924-3 Be it resolved that the purchase of a recording device is approved. Moved by Maggie Chambers and seconded by Ian Breton. Carried unanimously.

8. Other Business

- a. No other business

9. Correspondence

- a. Letter – Minister Lisa Dempster

- i. The board reviewed the letter. The board suggested that the minister be invited to meet with the board.

10. Next Meeting

- a. TBD

11. Adjournment

- a. Meeting adjourned. 2:09PM